



PLANNING
Development Services Department

Date Stamp

ZONING VERIFICATION REQUEST

Name: _____ Company: _____

Phone: _____ Email: _____

Address: _____ Suite: _____

City: _____ State: _____ Zip Code: _____

If Zoning Verification Letter is going to different address than above, mail to:

Name: _____ Company: _____

Phone: _____ Email: _____

Address: _____ Suite: _____

City: _____ State: _____ Zip Code: _____

Required Information:

Street Address: _____

Tax Parcel Number(s) (APN): _____

Property Legal Description: _____

Parcel Map (with site delineated): Attach to request.

Please note the following:

- This form must be complete to process your request. **Please allow 10 working days to complete the request.**
- The Zoning Verification Letter will not verify compliance with development regulations, parking, or certify legal non-conforming status.
- Copies of Certificates of Occupancy (CO) will not be included with the Zoning Verification Letter. To obtain a CO, contact Building Safety at (623) 930-2800.
- The Zoning Verification Letter will not verify building or zoning code violations. To obtain this information, contact Building Safety at (623) 930-2800 or Code Compliance at (623) 930-3610.
- Submit fee payable to City of Glendale. **Requests will not be processed until fee has been received. Fee Schedule is located at https://www.glendaleaz.com/work/planning_zoning/forms_fees_applications/**

RETURN EMAIL THE COMPLETE FORM TO: planningdivisioncog@outlook.com

TO PAY THE FEE: Please call Alexis Vasquez at 623.930.2901 to pay the fee.